



Special Exception Request Application

Date: _____

Name of Applicant: _____

Name of Owner: _____

(If Applicant and Owner are different, please attach letter granting legal right to act for Owner)

Municipal Address of Property for Special Exception: _____

Currently Zoned: _____ Lot Size: _____ Mobile Home Size: _____ Mobile Home Class: _____

Year of Mobile Home: _____

Contact Information:

- Mailing Address of Applicant
Mailing Address of Owner (if different):
Phone number of Applicant: Phone number of Owner:

THE FOLLOWING MUST BE SUBMITTED WITH APPLICATION:

LEGAL DESCRIPTION of Subject Property:

PLAT INCLUDING VICINITY MAP- Showing dimensions, acreage and location of tract(s)

FEE- The applicant shall pay the City of DeRidder the sum of Two hundred and Fifty Dollars (\$250.00) for each Special Exception Request. (Under no condition shall the fee be refunded for the failure of the requested rezoning to be granted or for the withdrawal of the request.)

Note: Special Exception requests are introduced as an ordinance and follow the same advertising timeline as the introduction of an amendment/addition to Chapter 15 Article VIII of the DeRidder Zoning Ordinance:

- Step 1: Introduction of the Special Exception request as an Ordinance by a Council Member at a City Council Meeting.
Step 2: Advertisement of Special Exception Ordinance Introduction in the Official Journal.
Step 3: One (1) advertisement in the Official Journal of City Council Public Hearing.

NOTE: From submittal of the Special Exception request until the approval will require a minimum of eight (8) weeks up to sixteen (16)

In filing the application, I understand that it becomes part of the public record of the City of DeRidder and hereby certify that all the information contained herein is accurate to the best of my knowledge. Also, I understand applications must be received by 10:00 a.m. on the scheduled application deadline.

All applications must be signed by both applicant and property owner (if different). Letter of authorization must be submitted in absence of the owner's signature or where an authorized agent signs in lieu of either property owner or applicant.

(Providing false and/or misleading information may result in denial of Special Exception application.)

Signature of Applicant

Date

Signature of Property Owner

Date

For office use only:

Date Received: Received By: Receipt Number: Council District:
Action Taken by Commission: